

**ST. MARY'S COUNTY GOVERNMENT
BOARD OF ELECTRICAL EXAMINERS**

*Don Haskin, Chairman
Danny Johnson, Secretary*



COMMISSIONERS OF ST. MARY'S COUNTY

James R. Guy, President
Michael L. Hewitt, Commissioner
Tom Jarboe, Commissioner
Todd B. Morgan, Commissioner
John E. O'Connor, Commissioner

**ST. MARY'S COUNTY ELECTRICAL BOARD
July 3rd, 2018 MEETING MINUTES**

Donald Haskin	Chairman	No Meeting
James Johnson	Secretary	No Meeting
Rudolph Worch, III	Member	No Meeting
Robert Spence	Member	No Meeting
Ron Derby	Member	No Meeting

Total Deposited for June 2018:

\$1200.00

Total Deposited Since May 1st 1989:

\$375,610.00

June Deposits to Planning & Zoning:

Master Electrical New License Deposits	\$1050.00 (7)
Master Electrical License Renewal Deposits	\$0
Master Electrical License Renewal Late Fee	\$0
Master Electricians Exam Deposits	\$0
Restricted License New Deposits	\$150.00 (1)
Restricted License Renewal Deposits	\$0
Restricted License Renewal Late Fee	\$0
Restricted License Exam Deposits	\$0
Low Voltage New License Deposits	\$0
Low Voltage License Renewal Deposits	\$0
Low Voltage License Late Fee	\$0
Low Voltage Exam Deposit	\$0
Re-Instatement Fee	\$0
Homeowners Exam	\$0

Insurance Up-Dates for June 2018:

93

June 2018 Change of Address and/or T/A:

1

June 2018 Shelved License:

0

Meeting: No Meeting

- 1) All electrical work done in St. Mary's County that does not require a building permit will require a no cost electrical permit. The permit will be obtained through Planning and Zoning. Once the permit is obtained than the electrician can file for an inspection at the inspection agency he uses.
- 2) A new license application will be placed on the electrical boards web page that covers Master, Low Voltage and Restricted. This application will simplify the process.
- 3) Testing booklets received. Will start putting together the Master Exam for the 2017 NEC Master Exam.
- 4) The following is a list of dates for the Electrical Examiners Board meetings in 2018.
 - a. January 2nd Board Meeting
 - b. January 25th Master/Low Voltage/Restricted Exam
 - c. February 6th Board Meeting
 - d. March 6th Board Meeting
 - e. April 3rd Board Meeting
 - f. May 1st Board Meeting
 - g. June 5th Board Meeting
 - h. July 3rd Board Meeting--Cancelled
 - i. July 26th Master/Low Voltage/Restricted Exam
 - j. August 7th Board Meeting
 - k. September 4th Board Meeting
 - l. October 2nd Board Meeting
 - m. November 6th Board Meeting
 - n. December 4th Board Meeting

Homeowners Exam Applicants for July 2018:

All Homeowners Exams On Hold Until August 7th

Homeowner Exam Results for July 2018:

N/A

Monitor Homeowners Exam for August 2018:

Danny Johnson

Master/Restricted/Low Voltage Results for July 2017 and January 2018:

2017 July Exam—1 Applicant—Master Exam--Fail
2018 January Exam---1 Applicant---Master Exam---Fail

Monitored Master/Restricted/Low voltage Exam for July 26th 2018:

Craig Spence & Don Haskin

1 Applicant

Postage for June 2018:

June-TBD

May-\$1.41

April-\$1.41

Next Regular Board Meeting:

Next regular board meeting is scheduled for Tuesday August 7th, 2018 at the Governmental Center Carter Building, Leonard Hall Drive, 2nd floor conference room at 7:30 PM.

Motion to Adjourn Meeting:

No Meeting

The Following Payments are authorized for the Board Members for July 2018

1) Robert Spence----MEMBER

- a) No Meeting \$0
- b) Spence Total \$0**

2) Chris Worch----MEMBER

- a) No Meeting \$0
- b) Worch Total \$0**

3) Ron Derby----MEMBER

- a) No Meeting \$0
- b) Derby Total \$0**

4) Don Haskin----CHAIRMAN

- a) No Meeting \$0
- b) Haskin Total \$0**

5) James Johnson-----SECRETARY / RECORDING SECRETARY

- a) No Meeting \$0
- b) Prepare Meeting Minutes \$0
- c) Recording Secretary (34@ \$15.00) \$510.00
- d) Johnson Total \$510.00**

Recording Secretary Performed the Following Duties (June):

- 1) Picking up mail
- 2) Issuing licenses and renewals
- 3) Confirming and updating insurance coverage
- 4) Shelve and un-shelve licenses for insurance reasons
- 5) Updating roster with new information on license renewal form
- 6) Printing new licenses
- 7) Completed annual report
- 8) Responding to mail, email and phone calls.
- 9) Preparing items to be placed on Website
- 10) Prepare Master Exam
- 11) Prepare Homeowners Exam

James D. Johnson Jr.
Secretary
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